

**Lanchester Medical Centre (LMC)  
Patient Participation Group (PPG)**

**Annual General Meeting 10:30 am – 12:00 md**

**Via Zoom: Please see Gillian Webster email for joining code**

**Agenda: Wednesday 3<sup>rd</sup> February 2021**

Item		Who	Time
1.	Welcome & apologise for absence Declare A.O.B.	NC	
2.	Previous minutes; please read before the meeting.		
3.	Standing down of Chair, Deputy Chair and Secretary Nominations proposed & seconded a) Chair b) Vice Chair c) Secretary	All	
4.	Surgery Update a) COVID Vaccine Campaign, eg process, progress b) Staffing c) Merging of CCGs within Integrated Care System (ICS) Surgery perspective	JW	
5.	Patient Group Update a) Patient Participation Group (PRG) b) Patient Public & Carer Engagement Subcommittee (PPCE) c) Shotley Bridge Hospital	MM	
6.	Constitution Review Suggestion- to be review by the group & place on the agenda for next meeting	All	
7.	AOB		
	Date & time of next meeting: ? Wednesday 3 <sup>rd</sup> March 2021 via Zoom Agenda items to Secretary 1 week prior to meeting.		

	Meeting Closed		
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